

NAME: _____

Please provide the following information to indicate your interest in temporary work assignments. Work will be offered to those who indicate their interest and will be offered in order of seniority to those who possess the necessary skills, knowledge and abilities required of the position.

I am interested in temporary work at the following location(s):

- | | |
|---|--|
| <input type="checkbox"/> Milner Gardens & Woodland | <input type="checkbox"/> Nanaimo Campus |
| <input type="checkbox"/> Parksville/Qualicum Campus | <input type="checkbox"/> Powell River Campus |
| <input type="checkbox"/> Cowichan Campus | <input type="checkbox"/> Deep Bay Marine Field Station |

I am willing to accept the following types of employment:

- | | |
|--|--|
| <input type="checkbox"/> Clerical/Office Work. Please indicate experience in the following areas: | <input type="checkbox"/> Labourer/Grounds |
| <input type="checkbox"/> MS Word | <input type="checkbox"/> Class 4 Driver |
| <input type="checkbox"/> MS Excel | <input type="checkbox"/> Food Service Worker |
| <input type="checkbox"/> MS Access | <input type="checkbox"/> Cook |
| <input type="checkbox"/> SAWS | <input type="checkbox"/> Housekeeping |
| <input type="checkbox"/> SRS | <input type="checkbox"/> Cashier |
| <input type="checkbox"/> FRS | <input type="checkbox"/> Other, please specify: |
| <input type="checkbox"/> UBW Appointment forms | |
| <input type="checkbox"/> Customer service | |
| <input type="checkbox"/> Other office experience, please specify: | |

I have the following formal education:

- I am available to work outside of standard work hours (i.e., evenings and weekends)

Known availability: _____

I am able to perform work that involves the following physical effort:

- Basic.** Minimum physical effort and strain in a variety of normal positions, e.g., intermittent standing, sitting, walking, with freedom to move around.
- Light.** Light physical effort or exertion, e.g., prolonged standing or sitting with limited freedom of movement, prolonged walking, climbing stairs, handling or using light equipment or tools, lightweight materials up to 9 kilograms).
- Moderate.** Moderate physical effort and exertion, e.g. climbing, handling or using medium weight equipment or tools, and/or handling/pushing medium weight materials (10 to 20 kilograms); prolonged walking while operating equipment.
- Heavy.** Considerable physical effort and exertion, e.g., extensive climbing, using heavy materials or equipment requiring straining, pulling and lifting (over 20 kilograms).

I prefer to be contacted by:

- telephone (*provide phone number*): _____
- text (*provide phone number*): _____
- email (*provide email address*): _____

Signature _____

Date _____

Distribution: Original to Human Resources
Copies to: Employee
Personnel File
CUPE 1858