# Application Form

Application for Group Professional Development (PD) Committee Funding for Activities/Events.

**Type of PD Activity/Event:**

1. **BCGEU members coordinating project/event:**

**First Person:**

**Name**: **Department:**

**Local**: **Email:**

**Second Person:**

**Name**: **Department:**

**Local**: **Email:**

**Third Person:**

**Name**: **Department:**

**Local**: **Email:**

1. **Description of project/event including how funds will be spent:**

1. **Benefit of this PD project to individuals and to the department:**

1. **People taking part:**

1. **Anticipated dates and times:**

1. **Projected budget (detailed):**

1. **Funding requested:**

**Note**: The BCGEU Group PD Committee is not responsible for any expenditure over the approved amount. Please provide co-sponsorship or funding credit to the BCGEU Group Professional Development Committee on any event or project advertising or materials and during event introductions.

Approval of the Group PD application is NOT approval for CDPD or other work time to be used for the activity.

Forward to **Charlene Stewart** indicating approval of the event.

Signature of Department Chair/Coordinator Signature of Senior Administrator/Dean
(Recommended) (Required)

Printed Name Printed Name

**Electronic submission: Email completed form to** **Charlene.stewart@viu.ca**